

SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
NOTICE OF REGULAR MEETING
January 13, 2020
6:00 PM

SVFPD Station 40, 1 Hardie Lane, Smith, Nevada
Some or all of the Board of Directors may call in to this meeting.
You may listen to the meeting at the address listed above.
(Action will be taken on all items unless otherwise noted.)

6:00 PM

1. Call to Order
2. Roll Call and Determination Of A Quorum
3. For Possible Action: Review and adoption of agenda
4. For Possible Action: Approval of Minutes – December 9, 2019 Meeting.
5. Public Comments and Discussion:
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Smith Valley Fire Protection District Board of Directors. In order for members of the public to participate in the Board's consideration of an agenda item, the Board strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Speakers are asked to state their name for the record. The Board of Directors reserves the right to limit the time for individual comments, as well as limit the total time for public comment. The Board of Directors will not restrict comments based on viewpoint. The same applies to public testimony on each agenda item. Public comment may be returned to at any time during the agenda.
6. For Possible Action: Accounts Payable – Action to review and accept claims.
7. For Possible Action: Accounts Receivable – Action to review and accept accounts receivable which may include ambulance fees, donations, grants and other receivables.
8. Correspondence Received - Correspondence of a general nature for the Board and public information regarding District related matters. Not intended for detailed discussion or for items already on the agenda. (No action will be taken).
9. For Possible Action: Discussion and possible action to write off 2017 bad debt.
10. For Possible Action: Discussion and possible action regarding a Financial Hardship Waiver Request.
11. For Discussion: Discussion and possible action regarding the purchase of an ambulance.
12. For Possible Action: Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.
13. Fire Chief's Report (No action will be taken)
14. For Possible Action: Discussion and possible action on the status and repair of District equipment.
15. For Possible Action: Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities.
16. Smith Valley Fire District Volunteer Member Comments (No action will be taken).
17. Board Member Comments (No action will be taken).
18. Public Comment:
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of, the Smith Valley Fire Protection District Board of Directors and that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.
19. Requests for items to be placed on future meeting agendas (No action will be taken).
20. For Possible Action: Action to adjourn.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Items scheduled at a specific time cannot be heard earlier than the scheduled time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the Smith Valley Fire Protection District Office at 775.465.2577. You are encouraged to attend this meeting and participate by commenting on any item on the agenda.

To request that an item be placed on future meeting agendas, please call the Smith Valley Fire Protection District Office, at 775.465.2577, at least ten (10) working days prior to the date of the scheduled meeting. The regular meeting date of the Board of Directors is the second Monday of each month.

We are pleased to make reasonable accommodations for those members of the public who need assistance and wish to attend the meeting. If special arrangements are necessary, please notify the Smith Valley Fire Protection District in writing at 1 Hardie Lane, Smith, Nevada 89430, or call 775-465-2577 (TTY 711). 48 hours notice is required.

Tenemos el placer de hacer adaptaciones razonables para los miembros del público que necesitan ayuda y que desean asistir a la reunión. Si los arreglos especiales son necesarios, por favor notifique el Valle Fire Protection District Smith por escrito en 1 Hardie Lane, Smith, Nevada 89430, o llame al 775-465-2577 (TTY 711). Se requiere 48 horas de aviso.

This agenda has been posted at the following locations before 9:00 AM on January 8, 2020:

Smith Valley Fire Protection District Office, Station 40, 1 Hardie Lane, Smith

Station 42, 612 Day Ln., Wellington

Renner Equipment Co., 2289 Highway 208, Smith

Smith Post Office, 2306 Highway 208, Smith

Wellington Post Office, 2818 Highway 208, Wellington

This agenda is also available on the Smith Valley Fire Protection District Website at www.svfpd.org

The agenda and backup material are available for public inspection at the Smith Valley Fire Protection District Office, Station 40, 1 Hardie Lane, Smith 89430. Members of the public requesting the Board of Director's meeting agenda or support materials may contact Summer Walker, Administrative Assistant, by telephone at 775.465.2577 (TTY 711) or by email at summer@svfpd.org. Normal business hours are Tuesday – Wednesday, 9am – 1pm.

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**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
December 9, 2019**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1801 hours by Director Myers.
2. Board Members present were Director Myers, and Director Abrott. President Boudreau attended by phone. Chief Loveberg was present, along with other members of SVVFR.
3. **Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. President Boudreau seconded, and all were in favor. The motion passed.
4. **6:05 pm: Presentation of the Annual Financial Report for fiscal year ending June 30, 2019 by Sciarani & Co.**
 - This item was taken out of order.
 - Jim Sciarani of Sciarani & Co. presented the Annual Financial Report for fiscal year ending June 30, 2019.
 - Reviewed 10 year balance and revenue history.
 - Reviewed current fund balances (emergency, general, acquisition). Good increase in acquisition.
 - Reviewed balance sheet and Auditor's Opinion.
 - Director Myers moved to accept the Annual Financial Report for fiscal year ending June 30, 2019. President Boudreau seconded, and all were in favor. The motion passed.
5. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on November 11, 2019 were submitted by Director Myers for approval. Director Abrott moved to approve the minutes with no corrections or additions. Director Myers seconded, and all were in favor. The motion passed.
6. **Public Comments and Discussion**
 - None.
7. **Accounts Payable:**
 - a. ARC Health and Wellness \$514.09
 - b. ARC Health and Wellness \$441.34
 - c. ARC Health and Wellness \$509.24
 - d. ARC Health and Wellness \$316.34
 - e. ARC Health and Wellness \$514.09
 - f. ARC Health and Wellness \$209.00
 - g. ARC Health and Wellness \$514.09
 - h. ARC Health and Wellness \$514.09
 - i. ARC Health and Wellness \$509.24
 - j. ARC Health and Wellness \$431.64
 - k. ARC Health and Wellness \$514.09
 - l. ARC Health and Wellness \$441.34
 - m. ARC Health and Wellness \$441.34
 - n. ARC Health and Wellness \$441.34
 - o. ARC Health and Wellness \$514.09
 - p. Care Flight \$30.00
 - q. Care Flight \$30.00
 - r. Deer Valley Press \$229.65
 - s. Giomi/Ace Hardware \$40.49

- t. Frontier \$298.53
- u. IAFC \$285.00
- v. Menesini \$848.53
- w. Nu-Systems, Inc \$126.00
- x. NV Energy \$84.60
- y. NV Energy \$41.13
- z. NV Energy \$50.87
- aa. NV Energy \$142.20
- bb. On The Side Graphics \$240.00
- cc. On The Side Graphics \$1,063.00
- dd. Quill \$33.66
- ee. Quill \$33.41
- ff. REMSA Education & Training Center \$34.00
- gg. Renner \$24.99
- hh. Renner \$27.08
- ii. Smith Valley Garage, Inc. \$254.70
- jj. Smith Valley Volunteers \$100.00
- kk. Spencer, Tom \$18.36
- ll. Spencer, Tom \$115.00
- mm. Standard Diesel and Repair \$189.33
- nn. Standard Diesel and Repair \$115.53
- oo. TSA Custom Car and Truck \$1471.99
- pp. TSA Custom Car and Truck \$1415.99
- qq. Uniformity of Nevada, LLC \$107.98
- rr. Uniformity of Nevada, LLC \$245.97
- ss. Verizon \$137.44
- tt. Walker, Travis \$115.00
- uu. Yerington Auto Parts \$92.98

- Director Myers moved to accept the accounts payable as reviewed and presented. President Boudreau seconded, and all were in favor. The motion passed. The claims were approved as presented.

8. Accounts Receivable:

- Ambulance fees collected were \$3,584.95. In addition, we received \$531.41 in Plan Review Fees, \$35,017.08 in reimbursements, and \$200.00 in Donations. Director Myers moved to accept the accounts receivables. President Boudreau seconded, and all were in favor. The motion passed.

9. Correspondence Received:

- None.

10. Discussion and possible action regarding a Financial Hardship Waiver Request.

- The Board reviewed the Financial Hardship Waiver Request and noted a few discrepancies and requested that those issues be addressed prior to the January 2020 meeting.

11. Discussion and possible action regarding the purchase of an ambulance.

- Chief Loveberg advised that the purchase of an ambulance in process.

12. For Possible Action: Review, discussion and possible action regarding updating Smith Valley Fire Protection District Strategic Plan.

- Chief Loveberg advised that the meeting is still planned for February 4, 2020 at 6 pm.

13. Fire Chief's Report:

- 172 calls to date. 8 since last meeting. Updated the status of the structure fire from last week. Mutual aid from Mason Valley, Antelope Valley and East Fork. Lyon County Search and Rescue provided security over night of the scene. State Fire Marshal is conducting the investigation and is reviewing the injuries of the firefighters.
- Chief Loveberg advised that last meeting the Board of Director's inquired about PERS limits for retirees. The new limit has been raised to \$26,003.50.
- New computers, monitors, televisions and 2 versions of Windows 10 have been purchased and are scheduled to be installed Friday, December 13, 2019.
- The new Ram trucks have been stripped. Extend-a-bed and Wi-Fi communications still need to be installed.

14. Discussion and possible action on the status and repair of District equipment:

- All operational at this time. U-40 was serviced and wheel sensors still go on and off. WT still has air conditioning issues and will address that later.
- No other major repairs needed.

15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Captain Hunewill talked to engineering contractors for the project out front of Station 40. Will be here Thursday, December 12, 2019 to view and make suggestions.
- Director Boudreau advised that he talked with the School's District Office and they don't have a problem installing a gate between the school and Hunewill's property. Chief Loveberg advised that Captain Nuti has provided Mrs. Hunewill with copies of Cooperate Aid Agreements.

16. Smith Valley Fire District Volunteer Comments:

- None

17. Board Member Comments:

- President Boudreau reminded us that the financial disclosure statements that will be due in January 15, 2020 for Board Members. You can start working on them December 31, 2019.

18. Public Comment:

- None.

19. Requests for items to be placed on future meeting agendas:

- Financial Hardship Waiver Request.
- Captain Nuti's response from Mrs. Hunewill if there is something actionable.

20. Action to adjourn:

- Director Myers moved to adjourn. President Boudreau seconded, and all were in favor. The meeting was adjourned at 1857.

Respectfully submitted,

AB, Administrative Asst.